***High Wycombe Charter Trustees***

***Mayor’s Parlour, Wycombe Area Office, High Wycombe HP11 1BB***

*Town Clerk: Tel: 01494 421367 Secretary: Tel: not yet allocated*

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| ***Mayor 2021-2022:*** | ***Cllr. Andrea Baughan*** |  | ***Email:*** ***mayor@buckinghamshire.gov.uk*** |
| ***Town Clerk & Treasurer:*** | ***Mr Joe Bradshaw MVO*** |  | ***Email: Joe.Bradshaw1@buckinghamshire.gov.uk*** |
| ***Mayor's Secretary:*** | ***Miss. Sarah Martin*** |  | ***Email: Sarah.Martin@buckinghamshire.gov.uk*** |

**NOTES OF A MEETING OF THE STANDING SUB-COMMITTEE**

**HELD IN THE MAYOR’S PARLOUR**

**ON TUESDAY 19 APRIL 2022**

**The meeting opened at 6pm.**

**Present:**

Cllrs: Andrea Baughan (Mayor), Lesley Clarke OBE (Deputy Mayor), Arif Hussain, Tony Green, and Sarfaraz Raja

Mr Joe Bradshaw MVO was also in attendance

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| **Min****Ref** | **Discussion** | **Actions** |
|  | The Chairman welcomed everyone to the meeting and thanked those present for attending. |  |
| 1. | **MINUTES OF THE LAST MEETING**The minutes of the last meeting were recorded as a true record. |  |
| 2. | **MATTERS ARISING FROM THE LAST MEETING**There were no matters arising that are not covered under the agenda below.  |  |
| 3. | **APOLOGIES**Arman Alam and Mohammed Ayub had sent in their apologies |  |
| 4. | **MEMORIAL EVENT FOR THE LATE FRANCES ALEXANDER**The Town Clerk advised that he had spoken to the family of Frances Alexander who had advised him that they were not planning to host a Memorial Event for their mother. They had asked that it be placed on record that they were most grateful to the Charter Trustees for their offer of financial support. |  |
| 5. | **PLANS FOR FAREWELL RECEPTION FOR REVD HUGH ELLIS – GUEST LIST**The Town Clerk advised that following the recommendation by Cllr Tony Green that the Charter Trustees would host a Farewell Reception for Revd Hugh Ellis that he had arranged to meet with Hugh to discuss the plans and to obtain a copy of the lists that Hugh would like to invite to the event. The list would be shared with members of the Standing Committee once it had been received. |  |
| 6. | **PLATINUM JUBILLE PLANS**The Town Clerk advised that the plans for Her Majesty The Queen’s Platinum Jubilee celebrations by the Wycombe BIDCO were well advanced and that the Mayor’s Secretary would ensure that the Mayor iattends as many events as possible over the bank holiday weekend. The Town Clerk advised that he was still hopeful that a Beacon could be lit on Tom Burt’s Hill on Thursday 2 June and that he had already received confirmation that the Town Crier would join all the other Town Criers at 2pm on the same day to make a Cry for Her Majesty and to announce the Beacon Lighting in the evening. |  |
| 7. | **ANY OTHER BUSINESS**None. |  |
| 8. | **DATE OF NEXT MEETING**Unless there was business to discuss ahead of the next Charter Trustees meeting on 21 June there will not be another meeting until after that meeting when the new Standing Sub-Committee is appointed |  |



**Joe Bradshaw**

**Clerk and Treasurer**

**to the High Wycombe Charter Trustees**

**Joe.Bradshaw1@buckinghamshire.gov.uk**

**Mobile: 07702-485133**